

**HOUSING PDG 2017/18 Service Unit Budgets****Appendix 2A****Summary of PDG**

Service Unit	Description	2015/16 Actual	2016/17 Budget	2017/18 Budget	Movement
<b>General Fund Housing</b>					
SES15 Private Sector Housing Grants	Private Sector Housing Grants	(112,298)	165,720	163,900	(1,820)
SHG03 Homelessness Accommodation	Homelessness Accommodation	192,638	232,470	271,340	38,870
SPS05 Administration Buildings	Administration Buildings	272,458	260,260	271,090	10,830
SPS06 Mddc Depots	Mddc Depots	70,842	57,960	62,680	4,720
SPS08 Office Building Cleaning	Office Building Cleaning	66,610	59,880	59,750	(130)
SPS09 Property Services Staff Unit	Property Services Staff Unit	260,300	339,830	381,010	41,180
	<b>GF TOTAL</b>	<b>750,551</b>	<b>1,116,120</b>	<b>1,209,770</b>	<b>93,650</b>
<b>Housing Revenue Account</b>					
SHO01 Dwelling Rents Inc	Dwelling Rents Inc	(12,779,940)	(12,593,760)	(12,368,590)	225,170
SHO04 Non Dwelling Rents Inc	Non Dwelling Rents Inc	(549,947)	(554,070)	(571,420)	(17,350)
SHO06 Tenant'S Ch For Services	Tenant'S Ch For Services	(46,313)	(42,360)	(350)	42,010
SHO07 Leaseholders' Ch For Serv	Leaseholders' Ch For Serv	(21,952)	(23,540)	(21,640)	1,900
SHO08 Contributions Towards Exp	Contributions Towards Exp	(44,518)	(33,720)	(33,720)	0
SHO09 Alarm Income - Non Tenants	Alarm Income - Non Tenants	(194,509)	(194,660)	(209,520)	(14,860)
SHO10 H.R.A. Investment Income	H.R.A. Investment Income	(42,103)	(40,000)	(40,000)	0
SHO11 Misc. Income	Misc. Income	(142,628)	(19,000)	(19,000)	0
SHO13A Repairs & Maintenance	Repairs & Maintenance	2,892,640	3,214,780	3,280,810	66,030
SHO17A Housing & Tenancy Services	Housing & Tenancy Services	1,243,870	1,354,750	1,295,280	(59,470)
SHO22 Alarms & L.D. Wardens	Alarms & L.D. Wardens	127,540	152,200	121,700	(30,500)
SHO30 Share Of Corp And Dem	Share Of Corp And Dem	222,429	177,400	185,400	8,000
	<b>HRA TOTAL</b>	<b>(9,335,431)</b>	<b>(8,601,980)</b>	<b>(8,381,050)</b>	<b>220,930</b>
	<b>GRAND TOTAL</b>	<b>(8,584,880)</b>	<b>(7,485,860)</b>	<b>(7,171,280)</b>	<b>314,580</b>

**SES15 Private Sector Housing Grants**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
1000	Employees	174,318	158,350	155,280	(3,070)
3000	Transport	6,106	6,110	6,880	770
4000	Cost Of Goods And Services	28,613	1,760	2,240	480
7000	Income	(321,335)	(500)	(500)	0
	<b>Sum:</b>	<b>(112,298)</b>	<b>165,720</b>	<b>163,900</b>	<b>(1,820)</b>

Cost Centre	Cost Centre Name	2017/18 Budget
ES350	Mandatory Dfgs	0
ES354	Private Sector Housing Team	163,900
	<b>TOTAL</b>	<b>163,900</b>

<b>10% Savings</b>	<b>16,572</b>
<b>20% Savings</b>	<b>33,144</b>

**Cost Pressures/Savings on Basis of Current Service Provision**

**1000** - 0.50 FTE has been moved to E/Health Team

**Impact and Risks if 10% Savings Imposed**

- 10% reduction in staff resources would impact on the delivery of core statutory functions, unacceptable delays in approving disabled facilities grants or resolving serious housing hazards.

**Impact and Risks if 20% Savings Imposed**

- 20% reduction in staff resources would mean 1 FTE PSH Officer. DFG applications would have hugely extended turnaround times of 6 months to 1 year, only occasionally being able to investigate those enforcement cases that pose the most serious risk to health and safety, no longer be able to deliver empty homes activity or advise services as this is one of our non-statutory duties as priority would have to be given to limited delivery of statutory duties.

**SHG03 Homelessness Accommodation**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
1000	Employees	196,013	198,070	207,260	9,190
2000	Premises	3,589	5,300	5,300	0
3000	Transport	11,435	11,440	11,840	400
4000	Cost Of Goods And Services	76,331	119,160	199,640	80,480
7000	Income	(94,730)	(101,500)	(152,700)	(51,200)
	<b>Sum:</b>	<b>192,638</b>	<b>232,470</b>	<b>271,340</b>	<b>38,870</b>

Cost Centre	Cost Centre Name	2017/18 Budget		
HG320	Housing & Homelessness Advice	67,300	<b>10% Savings</b>	<b>23,247</b>
HG373	Housing Options Staff	204,040	<b>20% Savings</b>	<b>46,494</b>
	<b>TOTAL</b>	<b>271,340</b>		

**Cost Pressures/Savings on Basis of Current Service Provision**

1% increase on salaries.

Court Costs increased by £7k to enable registering of CCJs on DARs where repayment plans are not being adhered to.

Provision for DARS increased by £25k.

Income reduced by £51k and a compensating increase on expenditure of £48k to allow for a more transparent view of Housing Benefit payments collected, Homelessness spend on B&B and temporary accommodation using our own stock.

### **SHG03 Homelessness Accommodation**

#### **Impact and Risks if 10% Savings Imposed**

**Homelessness/Housing Options** If the FTE are reduced this would have a direct impact in the prevention work and negotiation work with landlords. The team currently work with a case load of 35 applications; this would take them up to 45. This would increase the spending on B&Bs, increase the amount of homelessness acceptances and go against the drive of reducing homelessness in the Country. The option of getting in early to prevent homelessness and using cheaper options such as the deposit and advance rent rather than expensive B&B has always proved to save the Council money. The average cost of a DARS loan is approx. £1,200, the cost of placing a family in B&B for 28 days is around £2,500.

**Allocations** If the FTE is reduced this would have an impact on the timescales an officer has to advertise the property and carry out a pre-void inspection, therefore increased void times and rent losses to the HRA. But these inspections help stop tenants handing back properties that have damages and repair issues.

**Devon Home Choice** A 10% cut would mean being unable to carry out checks on applications and therefore more offers going to wrong applicants. It is necessary to review the applicants on our waiting list each year, without reviewing the register; applicants could obtain social housing under false information.

**Enabling** A cut would risk new developments being built in the district being based upon a waiting list that is not up to date; this in turn could put developers off or Housing not being occupied.

**Youth Support Officer** We currently receive a grant of £20k from Devon County Council towards the officer who works with this age range. Without this post the Council would see an increase in young person's being placed into supported living schemes as the current staffing structure would not be able to do the work of this officer. But also Mid Devon would lose the grant of £20k from Devon County Council and an increased budget spending on temporary accommodation costs.

#### **Impact and Risks if 20% Savings Imposed**

**Homelessness/Housing Options** A larger reduction would mean less staffing to get in early for prevention work, delayed case work, homeless intervention would only come into effect when the household are actually homeless and then placed into B&B, then homeless duty owed and more temporary accommodation required. The team working with a case load of 50-60 cases each.

**Allocations** A larger reduction would mean that limited pre-void checks would be completed and therefore increased recharges. But also the fact the more fraudulent applications may go through as we would not be able to carry out full checks.

**Devon Home Choice** A larger reduction would mean that limited pre-void checks would be completed and therefore increased recharges. But also the fact the more fraudulent applications may go through as we will not be able to carry out full checks. Enabling new developments being built in the district would also be based upon a waiting list that is not up to date; this in turn could put developers off or Housing not being occupied.

**Youth Support Officer** We currently receive a grant of £20k from Devon County Council towards the officer who works with this age range. Without this post the Council would see an increase in young person's being placed into supported living schemes as the current staffing structure would not be able to do the work of this officer. But also Mid Devon would lose the grant of £20k from Devon County Council and an increased budget spending on temporary accommodation costs.

**SHO01 Dwelling Rents Inc**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
4000	Cost Of Goods And Services	35,914	35,000	35,000	0
7000	Income	(12,815,854)	(12,628,760)	(12,403,590)	225,170
	<b>Sum:</b>	<b>(12,779,940)</b>	<b>(12,593,760)</b>	<b>(12,368,590)</b>	<b>225,170</b>

Cost Centre	Cost Centre Name	2017/18 Budget	10% Savings	(1,259,376)
HO700	Genl Needs Housing Rents	(12,368,590)	20% Savings	(2,518,752)
	<b>TOTAL</b>	<b>(12,368,590)</b>		

**Cost Pressures/Savings on Basis of Current Service Provision**

A 1% decrease has been imposed by DCLG on all social rents. This is year two of four years of such decreases.

**Impact and Risks if 10% Savings Imposed**

Increasing income here is not really an option, since DCLG have imposed a 1% decrease upon us.

**Impact and Risks if 20% Savings Imposed**

As above

**SHO04 Non Dwelling Rents Inc**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
4000	Cost Of Goods And Services	1,941	1,200	1,600	400
7000	Income	(551,888)	(555,270)	(573,020)	(17,750)
	<b>Sum:</b>	<b>(549,947)</b>	<b>(554,070)</b>	<b>(571,420)</b>	<b>(17,350)</b>

Cost Centre	Cost Centre Name	2017/18 Budget
HO760	Car Parking Income	(4,560)
HO770	Garage Income	(408,500)
HO780	Ground Rent Income	(25,290)
HO790	Shop Income	(109,000)
HO795	Leased Accommodation	(22,250)
HO800	Land Licence	(1,820)
	<b>TOTAL</b>	<b>(571,420)</b>

<b>10% Savings</b>	<b>(55,407)</b>
<b>20% Savings</b>	<b>(110,814)</b>

**Cost Pressures/Savings on Basis of Current Service Provision**

This budget is mostly made up of the income from garage rents and shop unit rents.

**Impact and Risks if 10% Savings Imposed**

Increasing rents significantly is likely to result in a loss of customers and so it may not lead to an increase in income overall.

**Impact and Risks if 20% Savings Imposed**

Increasing rents significantly is likely to result in a loss of customers and so it may not lead to an increase in income overall.

**SHO06 Tenant'S Ch For Services**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
7000	Income	(46,313)	(42,360)	(350)	42,010
	<b>Sum:</b>	<b>(46,313)</b>	<b>(42,360)</b>	<b>(350)</b>	<b>42,010</b>

Cost Centre	Cost Centre Name	2017/18 Budget
HO855	Supported Housing Other Income	(350)
HO860	Warden Service Income	0
HO865	Learning Disability Income	0
	<b>TOTAL</b>	<b>(350)</b>

<b>10% Savings</b>	<b>(4,236)</b>
<b>20% Savings</b>	<b>(8,472)</b>

**Cost Pressures/Savings on Basis of Current Service Provision**

This budget now only includes small sundry income since the Learning Disability contract ended.

**Impact and Risks if 10% Savings Imposed**

N/A

**Impact and Risks if 20% Savings Imposed**

N/A

**SHO07 Leaseholders' Ch For Serv**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
7000	Income	(21,952)	(23,540)	(21,640)	1,900
	<b>Sum:</b>	<b>(21,952)</b>	<b>(23,540)</b>	<b>(21,640)</b>	<b>1,900</b>

Cost Centre	Cost Centre Name	2017/18 Budget	10% Savings	(2,354)
HO870	Leaseholders' Service Charges	(21,640)	20% Savings	(4,708)
	<b>TOTAL</b>	<b>(21,640)</b>		

**Cost Pressures/Savings on Basis of Current Service Provision**

The amount of income received from leasing these properties out is determined by the lease agreement and so no changes can be made at this time.

**Impact and Risks if 10% Savings Imposed**

N/A

**Impact and Risks if 20% Savings Imposed**

N/A



**SHO08 Contributions Towards Exp**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
4000	Cost Of Goods And Services	29,791	26,500	26,500	0
7000	Income	(74,308)	(60,220)	(60,220)	0
	<b>Sum:</b>	<b>(44,518)</b>	<b>(33,720)</b>	<b>(33,720)</b>	<b>0</b>

Cost Centre	Cost Centre Name	2017/18 Budget	10% Savings	(3,372)
HO885	Contributions Towards Exp	(13,720)	20% Savings	(6,744)
HO890	Rechargeable Repairs Income	(20,000)		
	<b>TOTAL</b>	<b>(33,720)</b>		

**Cost Pressures/Savings on Basis of Current Service Provision**

This is the budget for income generated from rechargeable repairs and for contributions received for septic tank emptying.

**Impact and Risks if 10% Savings Imposed**

Increasing income here would mean selling our repairs services more widely than we do at present.

**Impact and Risks if 20% Savings Imposed**

Increasing income here would mean selling our repairs services more widely than we do at present and perhaps investing more in marketing the service.

**SHO09 Alarm Income**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
4000	Cost Of Goods And Services	(27,739)	0	0	0
7000	Income	(166,770)	(194,660)	(209,520)	(14,860)
	<b>Sum:</b>	<b>(194,509)</b>	<b>(194,660)</b>	<b>(209,520)</b>	<b>(14,860)</b>

Cost Centre	Cost Centre Name	2017/18 Budget	10% Savings	
HO920	Community Alarm Income	(209,520)	20% Savings	(38,932)
	<b>TOTAL</b>	<b>(209,520)</b>		

**Cost Pressures/Savings on Basis of Current Service Provision**

This is the income received from both tenants and non-tenants in relation to the lifeline alarm service.

**Impact and Risks if 10% Savings Imposed**

Customer numbers have steadily increased over the years, without increasing prices significantly. It is hoped that this trend will continue and help to increase income by 5-10% annually.

**Impact and Risks if 20% Savings Imposed**

To achieve a higher increase in income, it is likely we would have to increase fees.

**SHO10 H.R.A. Investment Income**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
7000	Income	(42,103)	(40,000)	(40,000)	0
	<b>Sum:</b>	<b>(42,103)</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>0</b>

Cost Centre	Cost Centre Name	2017/18 Budget
HO930	Investm'T Income - Capital Bal	(40,000)
	<b>TOTAL</b>	<b>(40,000)</b>

<b>10% Savings</b>	<b>(4,000)</b>
<b>20% Savings</b>	<b>(8,000)</b>

**Cost Pressures/Savings on Basis of Current Service Provision**

This budget represents the amount of interest income generated from investing activities using the HRA's surplus cash reserves.

**Impact and Risks if 10% Savings Imposed**

The amount generated is dependent on cash reserves available as well as prevailing interest rates and so is difficult to predict well in advance.

**Impact and Risks if 20% Savings Imposed**

N/A

**SHO11 Misc. Income**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
4000	Cost Of Goods And Services	0	0	0	0
7000	Income	(142,628)	(19,000)	(19,000)	0
	<b>Sum:</b>	<b>(142,628)</b>	<b>(19,000)</b>	<b>(19,000)</b>	<b>0</b>

Cost Centre	Cost Centre Name	2017/18 Budget	10% Savings	(1,900)
HO696	Capital Grants And Contributio	0	20% Savings	(3,800)
HO960	Sundry Income Incl. Wayleaves	(19,000)		
	<b>TOTAL</b>	<b>(19,000)</b>		

**Cost Pressures/Savings on Basis of Current Service Provision**

This income is largely made up of rents for small pieces of land or from the occasional sale of small parcels of land in our estate.

**Impact and Risks if 10% Savings Imposed**

The income is difficult to predict and so potential increases are hard to plan for.

**Impact and Risks if 20% Savings Imposed**

N/A

### **SHO13A Repairs & Maintenance**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
1000	Employees	1,237,538	1,184,920	1,254,230	69,310
2000	Premises	7,583	7,000	17,000	10,000
3000	Transport	184,616	320,930	378,300	57,370
4000	Cost Of Goods And Services	1,879,040	2,101,930	2,031,280	(70,650)
7000	Income	(416,137)	(400,000)	(400,000)	0
	<b>Sum:</b>	<b>2,892,640</b>	<b>3,214,780</b>	<b>3,280,810</b>	<b>66,030</b>

Cost Centre	Cost Centre Name	2017/18 Budget
HO120	Disabled Adaptations	14,030
HO130	Planned & Cyclical Maintenance	1,171,450
HO137	Estate Caretaking	40,270
HO140	Voids Maintenance	752,530
HO150	Responsive Repairs	1,522,070
HO155	Repairs - Transfers Of Costs	(967,000)
HO160	Stores	45,170
HO310	Repairs Management	500,740
HO312	Planned Maintenance Team	201,550
	<b>TOTAL</b>	<b>3,280,810</b>

<b>10% Savings</b>	<b>321,478</b>
<b>20% Savings</b>	<b>642,956</b>

#### **Cost Pressures/Savings on Basis of Current Service Provision**

- Overtime payments increased to match current levels of spend £24k
- £33k less contribution from capital works
- increase in transport spend due to planned replacement of several vehicles
- £10k additional septic tank works required in 2017/18

#### **Impact and Risks if 10% Savings Imposed**

Service delivery would be severely impacted. Repair times would increase, leading to more repairs becoming emergencies.

**Impact and Risks if 20% Savings Imposed**

With significantly reduced resources, urgent repairs would grow into emergencies, void turnaround times would increase and the service would run with an older, less reliable fleet.

### **SHO17A Housing & Tenancy Services**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
1000	Employees	886,997	921,040	840,910	(80,130)
2000	Premises	104,894	119,510	107,670	(11,840)
3000	Transport	24,355	22,580	25,360	2,780
4000	Cost Of Goods And Services	233,058	291,620	321,340	29,720
7000	Income	(5,433)	0	0	0
	<b>Sum:</b>	<b>1,243,870</b>	<b>1,354,750</b>	<b>1,295,280</b>	<b>(59,470)</b>

Cost Centre	Cost Centre Name	2017/18 Budget
HO200	A.S.B.	6,030
HO210	Estate Management	178,500
HO215	Utility Costs Void Properties	31,720
HO220	General Tenancy	394,940
HO222	Neighbourhood Teams	6,000
HO224	Culm Neighbourhood Team	0
HO226	Exe Neighbourhood Team	0
HO250	H.R.A. Shops	12,350
HO270	Lettings & Waiting Lists	10,000
HO280	Tenant Involvement	35,250
HO300	Other Admin Costs	22,760
HO305	New Developments	0
HO320	Housing Services Management	247,400
HO325	Housing Business Support	81,260
HO332	Development Training	15,000
HO334	C.P.D. Training	15,000
HO350	Finance And Performance	182,290
HO370	Rent Collection & Accounting	42,290
HO380	Income Collection	9,490
HO390	Sale Of Council Houses	5,000
	<b>TOTAL</b>	<b>1,295,280</b>

<b>10% Savings</b>	<b>135,475</b>
<b>20% Savings</b>	<b>270,950</b>

**Cost Pressures/Savings on Basis of Current Service Provision**

Savings secured already due to management duties being spread across Tenant Involvement, Business Support and Community Alarms as well as the deletion of the Policy Officer post. HRA shop maintenance is expected to cost less in 2017/18 than 2016/17. There is an increase where £30k of revenue sewerage works is planned for 2017/18.

**Impact and Risks if 10% Savings Imposed**

Imposing increased savings on this area would have the following implications.

- failure to produce bills to tenants in a timely manner, increasing the likelihood of arrears growing.
- failure to meet our obligations in terms of the Right to Buy scheme, exposing us to potential legal action and financial loss.
- failure to pursue action that leads to recovery of arrears
- failure to engage with tenants and so understand tenant views on matters that affect them.

**Impact and Risks if 20% Savings Imposed**

This action would have the same consequences as above, but they would be still more severe in each case.



**SHO22 Alarms & L.D. Wardens**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
1000	Employees	87,092	66,920	37,320	(29,600)
2000	Premises	30,831	39,560	40,360	800
3000	Transport	4,262	5,050	4,300	(750)
4000	Cost Of Goods And Services	33,560	70,190	69,240	(950)
7000	Income	(28,205)	(29,520)	(29,520)	0
	<b>Sum:</b>	<b>127,540</b>	<b>152,200</b>	<b>121,700</b>	<b>(30,500)</b>
Cost Centre	Cost Centre Name	2017/18 Budget			
HO400	Warden Service Expenditure	10,850	<b>10% Savings</b>		<b>15,220</b>
HO410	Community Alarms Expenditure	110,850	<b>20% Savings</b>		<b>30,440</b>
HO550	Learning Disability Support	0			
	<b>TOTAL</b>	<b>121,700</b>			

**Cost Pressures/Savings on Basis of Current Service Provision**

This budget services our lifeline customers, for which income is received under heading SHO09. The Finance & Performance Manager and the HRA Accountant are planning to review the way in which we collect utility charges for some tenants with learning disabilities. We currently collect these and make payments to the supplier on behalf of these tenants. This project could deliver the required saving as the intention of the review is to bring the amount charged by the Housing Service into line with the charges relating to actual usage.

**Impact and Risks if 10% Savings Imposed**

It would be unwise to cut this budget as the Lifeline Service generates income and we are working to market the service more effectively. The new Support Services Team Leader, who will have responsibility for this has been tasked with increasing uptake of the service. For information on the income which is received in respect of the service, please see SHO09.

**Impact and Risks if 20% Savings Imposed**

The risks are the same as above, only more severe if 20% is cut.

**SHO30 Share Of Corp And Dem**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
1000	Employees	222,429	177,400	185,400	8,000
	<b>Sum:</b>	<b>222,429</b>	<b>177,400</b>	<b>185,400</b>	<b>8,000</b>

Cost Centre	Cost Centre Name	2017/18 Budget	10% Savings	17,740
HO620	Share Of Corp And Dem	185,400	20% Savings	35,480
	<b>TOTAL</b>	<b>185,400</b>		

**Cost Pressures/Savings on Basis of Current Service Provision**

Since this budget relates directly to an amount we have to pay to Devon County Council by statute, there is little that can be done to affect savings in this area.

**Impact and Risks if 10% Savings Imposed**

Please see comment above.

**Impact and Risks if 20% Savings Imposed**

Please see comment above.

### **SPS05 Administration Buildings**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
1000	Employees	1,900	20	20	0
2000	Premises	322,514	303,430	338,620	35,190
3000	Transport	(1)	0	0	0
4000	Cost Of Goods And Services	44,724	41,620	40,860	(760)
7000	Income	(96,679)	(84,810)	(108,410)	(23,600)
	<b>Sum:</b>	<b>272,458</b>	<b>260,260</b>	<b>271,090</b>	<b>10,830</b>

Cost Centre	Cost Centre Name	2017/18 Budget	10% Savings	26,026
PS810	Phoenix House	254,570	20% Savings	52,052
PS820	Dcc Library	(2,710)		
PS830	Town Hall	8,780		
PS840	Crediton Office Building	10,450		
	<b>TOTAL</b>	<b>271,090</b>		

### **Cost Pressures/Savings on Basis of Current Service Provision**

**2000** - Increased maintenance budgets due to planned revenue project works during 17-18 £45k. The rates budget for Phoenix House has reduced as a result of DWP moving into the building £10k.

**7000** - Rental income has increase as a result of DWP £23k.

### **Impact and Risks if 10% Savings Imposed**

#### **Consideration of:**

#### **Phoenix House**

- Income from meeting rooms, promote to Premier Inn customers.
- Hot desking to rent out more office space.

#### **Town Hall**

- Talks to sell site to Tiverton Town Council

#### **Crediton Office**

- Talks to sell site to Crediton Town Council

### **Impact and Risks if 20% Savings Imposed**

#### **Phoenix House**

- Look to increase space by extending Phoenix House upwards and rent out floor space.

**SPS06 Mddc Depots**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
2000	Premises	68,353	66,570	72,240	5,670
4000	Cost Of Goods And Services	6,384	1,390	1,590	200
7000	Income	(3,896)	(10,000)	(11,150)	(1,150)
	<b>Sum:</b>	<b>70,842</b>	<b>57,960</b>	<b>62,680</b>	<b>4,720</b>

Cost Centre	Cost Centre Name	2017/18 Budget
PS850	Old Road Depot	51,620
PS860	Station Yard Depot	18,560
PS870	Lords Meadow Depot	(7,500)
	<b>TOTAL</b>	<b>62,680</b>

<b>10% Savings</b>	<b>5,796</b>
<b>20% Savings</b>	<b>11,592</b>

**Cost Pressures/Savings on Basis of Current Service Provision**

**2000** - Budget increase due to maintenance project being identified for 17-18.

**Impact and Risks if 10% Savings Imposed**

- Lords Meadow rental is fixed

**Impact and Risks if 20% Savings Imposed**

- Sell Lords Meadow asset.
- Converting Station Yard into Industrial units or to lease out for Commercial rent.

**SPS08 Office Building Cleaning**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
1000	Employees	46,063	47,140	47,510	370
3000	Transport	(38)	0	0	0
4000	Cost Of Goods And Services	20,585	12,740	12,240	(500)
	<b>Sum:</b>	<b>66,610</b>	<b>59,880</b>	<b>59,750</b>	<b>(130)</b>

Cost Centre	Cost Centre Name	2017/18 Budget
PS970	Office Building Cleaning	59,750
	<b>TOTAL</b>	<b>59,750</b>

<b>10% Savings</b>	<b>5,988</b>
<b>20% Savings</b>	<b>11,976</b>

**Cost Pressures/Savings on Basis of Current Service Provision**

No major budgetary movement.

**Impact and Risks if 10% Savings Imposed**

- Review of service needs to be undertaken to find efficiency savings with a view to reduce the budget requirement of staffing and reliance on agency staff.

**Impact and Risks if 20% Savings Imposed**

- Reduction in FTE's or outsource cleaning

**SPS09 Property Services Staff Unit**

Group	Description	2015/16 Actuals	2016/17 Budget	2017/18 Budget	Movement £
1000	Employees	248,548	306,750	356,920	50,170
2000	Premises	0	8,750	0	(8,750)
3000	Transport	16,485	17,680	17,960	280
4000	Cost Of Goods And Services	5,301	6,880	6,130	(750)
7000	Income	(10,034)	(230)	0	230
	<b>Sum:</b>	<b>260,300</b>	<b>339,830</b>	<b>381,010</b>	<b>41,180</b>

Cost Centre	Cost Centre Name	2017/18 Budget		
PS980	Property Services Staff Unit	381,010	<b>10% Savings</b>	<b>33,983</b>
	<b>TOTAL</b>	<b>381,010</b>	<b>20% Savings</b>	<b>67,966</b>

**Cost Pressures/Savings on Basis of Current Service Provision**

**1000** - Salary costs have increased to reflect the correct % split between Property Services and HRA £27k. Salary spine point increases have also resulted in increased salary costs.

**Impact and Risks if 10% Savings Imposed**

- Reduction of 2 FTEs would have to be considered if asked to make this 10% saving. This would leave an already under resourced Property Services struggling to cope with the demands of MDDC estate works.

**Impact and Risks if 20% Savings Imposed**

- A further FTE would need to be considered to achieve the 20% saving. This would result in the team relying on external contractors to carry out the day to day maintenance programme, which would result in higher external contractors budgets across the Council.